



BLANCO COUNTY EMERGENCY SERVICES DISTRICT #2  
P.O. BOX 972, BLANCO, TX 78606

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**Minutes Regular Session  
Board of Commissioners  
March 17, 2020**

IN COMPLIANCE WITH THE PROVISIONS OF CHAPTER 551, TEXAS GOVERNMENT CODE, NOTICE IS HEREBY GIVEN THAT THE BOARD OF COMMISSIONERS OF THE BLANCO COUNTY EMERGENCY SERVICES DISTRICT NO. 2 WILL MEET IN REGULAR SESSION ON **MARCH 17, 2020** AT 3:00 P.M. AT 431 BLANCO AVE, BCESD2 STATION TRAINING ROOM, BLANCO, TEXAS.

1. **Call to Order** - Establish a quorum. **Meeting called to order at 3:01 pm. Quorum present. Ann Hall (AH) Mike Rieken (MR), Carl Struck (CS), Steve Scheffe (SS) present in person, Lynne McKirdy (LM) present via audio conference call. See below for other persons in attendance.**
2. **Public Comment** - No action may be taken on these items unless on agenda. Please limit comments to 2 minutes per person.
3. **Fire & EMS Auxiliary (Caroline) Discussion regarding how to deal with effect of Coronavirus outbreak on the April 4 Fish Fry fundraising event. Motion made by MR to cancel the Fish Fry for this year, second by CS, motion approved. Discussion regarding whether to also cancel the May 2 Hill Country Heartbeat Fun Run. Motion to cancel the Fun Run made by MR, Second by CS. Motion approved. AH and MR expressed appreciation to the auxiliary and all those persons who contributed time and effort in planning and preparing for these events.**
  - a. Fish Fry update
  - b. Questions / Comments take action as needed.
  - c. Consider other requests / actions submitted to the ESD
4. **Consent Agenda** – Items will be approved with a single vote. Items can be removed from the Consent Agenda for discussion. **Motion to approve consent agenda less item b.ii by CS, second by SS. Motion approved.**
  - a. Approval of the Feb. 18, 2020 regular Meeting Minutes
  - b. Financial Report as of 2/29/2020
    - i. Monthly Financials
      1. Texas Regional \$1,508,091.80
      2. CD #714430 \$128,651.10
      3. Lone Star \$234,923.05
    - ii. Transfer Funds if necessary. **Discussion regarding need to transfer funds from Lone Star account to prevent balance exceeding insured limit of \$250k. Motion to authorize**

**Treasurer to have the Chief transfer funds whenever balance exceeds \$250k made by AH, second by MR. Motion approved.**

5. **Tax Rate** - Approve Calendar for setting Tax Rate. **Motion by MR to approve calendar as sent out by AH, second by LM. Motion approved.**
6. **Strategic Planning** – Approve Objectives, Critical Tasks, and Plan Narrative. **Board members agreed to study for one more month. No action taken.**
7. **Out of District Billing**
  - a. Approve Memberships and Fee Schedule for out of District (Kendall County/FBISD) residents until election or agreement with Kendall County. **Discussion regarding the pros and cons of membership program. Board agreed to defer any action pending further study. No action taken.**
8. **Building Update** – Update regarding outstanding building items including Front Sign lighting, take actions if needed. **Chief Oakley reported sign still not working. Notice has been sent to the manufacturer. Answer due today. MR reported contractor’s closeout documents still not complete. No action taken.**
9. **Finance Update**
  - a. Audit Update. **Chief Oakley: nothing to report**
  - b. Consider Approving Transfer of CAD System from FY19 Capital Budget to FY20 Capital Budget. **Chief Oakley to bring this item back next month as an amendment to the budget or as a line item transfer.**
10. **Chiefs’ Report**
  - a. Operations Reports Fire & EMS. **Chief Oakley reported we now have a ventilator**
  - b. Receipt of New Extrication Tools. **Chief McMMain reported all new extrication tools are here, and we are about to have 2 more certified firefighters.**
  - c. Review and Approve Policy Update: Extra Duty – Salaried Employees. **Motion to approve policy made by MR, second by CS. Motion approved.**
11. **Executive Session** - To discuss personnel matters on this agenda as authorized by Texas Government Code. **No executive session.**
12. **Executive Session Action Items** - Discuss and consider action on matters discussed in Executive Session
13. **Adjourn** - Next regular meeting will be Tuesday, April 21, 2020 at 3:00 PM . **Meeting adjourned at 4:14 pm.**

**OTHER ATTENDEES:**

**Chief Matt McMMain  
Chief Ben Oakley  
Brent Peterson  
Theresa Carpenter (Blanco County News)  
Caroline Richardson (by audio conference call)  
David Hall (by audio conference call)**

**Respectfully submitted,**

**Steve Scheffe, Secretary**