



BLANCO COUNTY EMERGENCY SERVICES DISTRICT #2
P.O. BOX 972, BLANCO, TX 78606

**Minutes Regular Session
Board of Commissioners
November 17, 2020**

1. **Call to Order / Announcements** - Establish a quorum. Meeting called to order at 3:00 pm.
Quorum present. Mike Rieken (MR), Carl Struck (CS), Lynne McKirdy (LM), Steve Scheffe (SS) present via audio and visual conferencing. Ann Hall (AH) joined meeting in progress. See below for all others in attendance.
2. **Public Comment** - No action may be taken on these items unless on agenda. Please limit comments to 2 minutes per person. **Public comment moved to later in meeting. See item 9.**
3. **Consent Agenda** – Items will be approved with a single vote. Items are removed from the Consent Agenda for discussion. **Motion to approve consent agenda by CS. Second by LM. Motion approved.**
 - a. Approval of the October 20, 2020 Meeting Minutes
 - b. Financial Report as of 10/31/2020
 - i. Monthly Financials:
 1. Texas Regional \$1,229,058.98
 2. CD #714430 \$131,651.06
 3. Lone Star Money Market \$224,348.70
4. **Fire & EMS Auxiliary - Caroline: No issues**
5. **Chiefs' Report**
 - a. **COVID-19 Update Chief Oakley reviewed current COVID-19 Dashboard. A lot of tests still pending at the lab. Testing volume has increased drastically, with current daily testing volume being over 200% higher than our weekly average for the past 12 weeks. Next two weeks expect to be very trying. No sick staff. Some cases of flu within staff, all back at work. Staff starts flu shots next week. Flu vaccine being rationed due to high demand. Current allotment of vaccine only enough for internal needs. Auxiliary could be included. Future allotment may be available to public if/when it arrives. Ben will notify Auxiliary when it becomes available to community.**
 - b. **Operations Reports Fire & EMS Chief Oakley report for EMS and Fire. EMS busy, steady as always. Stated stocking new ambulance. Currently being licensed, looks great. Only 1 ambulance currently in service, one in shop. Three in Johnson City available as backup. Performance and payment bond received from Siddons Martin for new Engine. Brush truck conversion progressing well, expect by end of November. Driver/operator training course just completed. 11 new certified D/Os for pumpers. EMS Certification renewal in progress. Protocols updated with new Med Dir. New fire truck on schedule.**

- i. Fire Billing Rates / Contract – Chief Oakley. **Proposed new contract with Health Claims Plus (HCP) has been reviewed by our attorney. Motion to enter into new contract with HCP by LM. Second by SS. Motion approved. New billing rates will be established by staff and presented to board for approval at next meeting.**
6. **Finance & Planning Matters. Chief Oakley: Updated Business Plan Diagnostics chart ready for review. See item 9.**
7. **November Monthly Actions:**
 - a. Examine ESD Commissioners terms of office and submit names of recommended appointees to Blanco County Commissioners Court for placement on the Commissioners court December agenda. This can be done by individual Commissioners as well as by the Board. H&S 775.034 (Commissioners terms expiring: Ann Hall, Mike Rieken, Steve Scheffe). **Mike Rieken does not want to be considered for reappointment by the Commissioners Court. Rachelle Willgren is interested in serving on board.**
 - b. Audit documents available to auditor on or before November 15th and will be completed by end of January as ESD must submit to the Blanco County Commissioners Court before June 1 each year. H&S 775.082 (Completed). **Everything requested has been submitted to auditor as of Oct 29.**
8. **Kendall County – Interlocal Agreement for service update – Steve Scheffe / Chief Oakley Still have not received revised agreement from Kendall County. Waiting for their attorney. We are still holding check received from Kendall County. ESD is continuing to respond to the area and treat billing as though contract is pending. SS to send email to Richard Chapman to document reminder of our billing policy.**
9. **Strategic Plan – Discussion regarding updated Strategic Planning data, input from MR and SS, are our priorities changing?. – Mike Rieken / Chiefs MR and Chief Oakley reviewed and discussed the business plan and updates to the BPlan with actual numbers from the last two years. Results show considerable improvement in financial position and potential for addressing some changes or additions such as satellite station, employee benefits, more paid personnel, paying station loan down. Ken Welch explained that the purpose of his recommendations that the ESD be involved in community health and wellness is to reduce the burden on emergency services. Additional suggestions or detailed information should be provided to committee members as soon as possible so that the committee can consider and incorporate items in a draft strategic plan document to be presented at the Strategic Plan workshop as per the flow chart. No action taken.**
10. **Executive Session - Discuss personnel matters, real estate, meet with attorney as authorized by Texas Government Code. No executive session was held**
11. **Return to Open Session:** Discuss and consider action on matters discussed in Executive Session
12. **Adjourn:** Next meeting will be **Tuesday, December 15, 2020 at 3:00 PM.**

Others in attendance:

Chief Ben Oakley
 Chief Matt McMMain (joined meeting in progress)
 Caroline Richardson
 Theresa Turner

Ken Welch
 Matt Herden
 Rachelle Willgren

Respectfully submitted,
 Steve Scheffe, Secretary