



BLANCO COUNTY EMERGENCY SERVICES DISTRICT #2  
P.O. BOX 972, BLANCO, TX 78606

**Minutes Regular Session  
Board of Commissioners  
June 15, 2021**

1. **Call to Order / Announcements** – Establish Quorum.

**Ann Hall called the meeting to order at 3:00 pm**

**Attendees:**

Ann Hall, President (AH)	Caroline Richardson, Auxiliary President
Todd Rogers, Vice President (TR)	David Hall, ESD Counsel
Steve Scheffe, Treasurer (SS)	Chris Leach
Carl Struck, Assistant Treasurer (CS)	Wes Patton
Lynne McKirdy, Secretary (LM)	Theresa Turner
Ben Oakley, EMS Chief	
Matt McMMain, Fire Chief	

2. **Public Comment** –

**No public comments.**

3. **Consent Agenda** -

- a. Approval of the May 18, 2021 Meeting Minutes
- b. Financial Report as of 5/31/2021
  - i. Monthly Financials:
    1. Texas Regional \$1,387,366.66
    2. CD #714430 \$132,311.73
    3. Lone Star \$226,556.53

**A motion to approve the consent agenda was made by CS, seconded by SS. All voted in favor. Motion carried.**

4. **Fire & EMS Auxiliary Report** – Caroline Richardson reported that the financials were distributed prior to the meeting. Auxiliary volunteers, including the Rogers family, staffed the Lavender Fest parking on RR 165. \$2,830 was collected, plus a \$500 donation. Caroline also reported that a new fall event was in the planning process. Additional information will be available in the next few months. Informational item, no action.

5. **Chiefs' Report** -

- a. COVID-19 Update:

**Wes Patton reported that vaccine administration has slowed down. Currently, 30 individuals are waiting for their second shot, and only one is waiting for their first shot. COVID testing is increasing. Currently, 75% of ages 65 and over and 44% of ages 12 and up over are immunized. Information item only. No action taken.**

- b. Operations Reports Fire & EMS -

**Chief Oakley and Chief McMMain distributed Fire and EMS reports prior to the meeting. Chief McMMain reported that the new engine remains on track for an August delivery. Chief McMMain Reported that we currently have 12 volunteers with several applications in process. Additionally, Lt. Berry is now a Fire Officer II, FF Shreppone is now a Fire Officer I, Chief McMMain is a Fire Inspector, FF French is eligible to challenge the Certification test. Informational only. No action taken.**

c. Facilities Report –

**Chief Oakley reported that progress has been made on the task list. One outstanding issue is the continuing alarm ground fault that triggers alarms day and night. A contractor has been hired to resolve the issue.**

**Several equipment and furniture items were discussed. Some are inoperable, others are deficient. A large worktable for fire equipment, adequate storage in the Chief's offices also a patio table and chairs were not included on the new station equipment/furniture listing.**

**A motion was made by LM to replace the old decon washer and dryer. Replace the undersized washer and dryer used daily by staff. Replace the Officer office chairs. Purchase a fire equipment workbench. Add storage units to the Chief's offices. Additionally, purchase patio table and chairs. Amounts above the current budget balance will be funded by a transfer of funds from the Auxiliary. Motion seconded by CS. All voted in favor. Motion carried.**

6. Finance & Planning Matters

a. Legislative Updates

- i. Discussion/Updates on passed or pending legislation which impacts the district.  
**A more concise definition of debt going to Governor Abbott for signature.**

b. Operating Reserves (Fund Balance)

- i. Discussion and consideration regarding the reserve fund balance level.  
**A lengthy discussion regarding setting the reserve balance at a rate and level higher than the current 25% in this year's and prior year's budgets. The reserve will remain at the current 25% with all commissioners watching economic indicators to determine if a future change is warranted. No action taken.**

c. FY2022 Budget Process:

- i. Discuss and take action as necessary regarding the district's workers compensation insurance. **Chief Oakley reported a significant increase in our proposed Worker's Compensation renewal. All Commissioners supported Chief Oakley seeking competitive bids. Informational only.**
- ii. Review Final Draft Budget for FY2022. Budget approved July ESD meeting.
- iii. Approve salary ranges for FY 2022. **AH stated that this was already approved at a prior meeting. No action taken.**

7. **Executive Session** - Discuss personnel matters, real estate, meet with attorney as authorized by Texas Government Code. **Commissioners adjourned to Executive Session at 5:07 PM.**

8. **Return to Open Session.** Discuss and consider action on matters discussed in Executive Session. **Returned to Open session at 5:42 PM. No discussion, no action taken.**

9. **Adjourn: Meeting adjourned at 5:42 PM.**

Next meeting: will be **Tuesday, July 20, 2021 at 3:00 PM.**